



Grace Christian School

8067 Atlee Rd Mechanicsville, VA 23111 (804)730-7300

Volunteer Driver Application

We need help in transporting students on field trips. Our school parents have been generous in their assistance. The purpose of this form is to reduce the liability of the school and volunteer drivers by being proactive in our selection of parent drivers. If you are interested in helping with such needs during the school year, please fill out this form and return it to school.

- Volunteer Driver Application must be submitted.
- When driver's license and insurance coverage expire, updated copies must be submitted.

Please attach:

- Copy of your driver's license
- Proof of insurance

Section 1 – Volunteer Driver Information

Name: _____
 Home Phone: _____ Work Phone: _____
 Address: _____

Driver License # _____ Expiration Date _____ DOB _____

Car # 1

Model	
Year	
Tag #	
#of Working Seat Belts	
Air Bags	___yes ___No

Car # 2

Model	
Year	
Tag #	
#of Working Seat Belts	
Air Bags	___yes ___No

___Yes ___No Have you been in an accident in the last three years? If you answered YES, please describe the accident and its cause on another sheet of paper and attach it to this form.

___yes ___No Have you been ticketed for moving violations within the last three years? If you answered YES, please describe the infractions on another sheet of paper and attach it to this form.

___Yes ___No Have you been convicted for DWI/DUI of alcohol or drugs, or had your license suspended for moving violations, hit and run, eluding an officer, reckless or negligent operation of a vehicle, or driving while under suspension or revocation? If you answered YES, please describe the infractions on another sheet of paper and attach it to this form.

Section II – Insurance Information and Driver’s License

The school requires volunteer drivers to submit a copy of their driver’s license and a copy of the declaration page of their insurance OR a copy of their insurance card showing an expiration of coverage. Your insurance company can email this directly to you upon request.

Section III – Requirements for Volunteer Drivers

I certify that for the _____ school year:

- I possess a valid _____ (state) driver’s license. Please attach a photocopy of your driver’s license.
- I will maintain the minimum insurance coverages required by the school for volunteer vehicles for the vehicle(s) listed in Section I and only volunteer to drive when such insurance policies and coverages are in force.
- I will advise the school of any change in information provided on this form including, but not limited to, involvement in a car accident in which I am cited, any citations for moving violations, non-renewal of license, termination of license, change of insurance company, change in amounts of insurance coverage, termination of insurance, or change off vehicle.
- Students riding in my vehicle(s) will be seated and in both the front and back seat will be secured with individual working seat belts. (No double belting of children is permitted.)
- To my knowledge, my vehicle is in safe operating condition (brakes, tires, etc.)
- I will read and follow the Driver and Chaperone Instructions sheet for the field trip.
- I will notify the school personnel if I no longer wish to drive or if I wish to be removed from the Approved Driver List.

Section IV – Declaration and Signature

I affirm that I will carefully transport students under my care, including obeying all traffic laws. The information given on this form is true and correct to the best of my knowledge.

Signed: _____ Date: _____