

Grace Christian School
8067 Atlee Rd
P.O. Box 215
Mechanicsville, VA 23111
804-730-7300
www.grace-school.net

Two Letters of Recommendation Required

- One letter from a current academic teacher
- One letter of character from an adult that knows the student well who is NOT a family member

Dear _____,

Our child, _____, has applied for admission to Grace Christian School. As a part of the application process, a letter of reference is required. Would you please write a brief letter of recommendation including as many of the following:

- Your name and email address
- Your relationship with our family
- Your relationship with our child
- Our child's general character/academic performance

Thank you,

(Parent/Guardian Signature)

(Date)

LETTERS OF RECOMMENDATION SHOULD BE MAILED TO

Grace Christian School
Attn: Jennifer Britton
P.O. Box 215
Mechanicsville, VA 23111